

Name _____

Telephone (____) _____ Fax (____) _____

Please indicate address (only if changed since 2007 return) _____
_____Marital Status: Single Married Separated Divorced Widowed Common Law

If status changed in year, give date _____

Spouse's name _____

Spouse's net income (if return not prepared by EvansMartin) \$ _____

Would you like to Efile Yes No Agree to provide name and address to Elections Canada Yes No

Dependents:

Name	Address (if different)	Relationship	Birthdate	S.I.N.	Net Income
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Please check items that you have included:

INCOME

- Employment – T4
- Unemployment Insurance – T4E
- Business or Professional – Financial Statements or T5013 (see over)
- Old Age Security – T4A (OAS)
- Canada Pension Plan benefits – T4A(P)
- Other Pension – T4A, T4RIF, T4RSP
- Universal Child Care Benefits – RC62
- Dividends – T5
- Interest – Bank, Bonds, etc. – T5/T600
- Mutual Funds and other Trust Income – T3
- Limited Partnership – T5013
- Rental Property (see over)
- Capital Gains/Losses
 - Did you dispose of any capital properties this year including securities outside your RRSP portfolio? (attach copies of sales detail and original purchase documentation)
 - Have you ever claimed the capital gains exemption?
 - Have you previously had any capital gains/capital losses?
 - Do you have any balances carried forward for capital losses?
- Alimony (provide copy of post-April 30, 1997 agreement or election, if changed or not previously provided)
- Other Income (e.g., stock options, pensions, annuities, WCB, research grants and bursaries, lump-sum pension receipts, RRSP's – attach T4RSP)
- Incentives from suppliers, air miles redeemed, credit card point incentives, give details

DEDUCTIONS

- Registered Retirement Savings Plan (attach receipts)
- Annual union, professional dues (attach receipts)
- Attendant care expenses (attach receipts)
- Allowable business investment losses (refer to Capital Gains/Losses above)
- Moving expenses (attach receipts)
Indicate distance moved to new employment _____
- Child care expense (attach receipts)
(a) for individuals, include S.I.N. and address _____

- (b) for summer camps, indicate number of weeks that were in-residence _____
- Alimony or separation allowances paid \$ _____ (include name(s) and address(es) of recipients; attach copy of agreement or court order for spousal support which was signed on or after May 1, 1997 or election, if changed or not previously provided)
- Commission expenses (details and form T2200 or TL2)
- Carrying charges (interest on money borrowed to earn dividend and interest, investment counselling fees, interest for limited partnerships, safety deposit box)
- Other deductions and expenses (attach receipts)
- Federal and provincial political contributions (attach receipts)
- Charitable donations (attach receipts)
- Medical expenses (attach receipts) includes dental, prescriptions, eye glasses, all professional medical fees, and private health care plan premiums (eg. Blue Cross) while in Canada and while travelling
- Disability deduction for you or dependant (if first time claim, attach T2201 signed by physician)
- Adoption expenses
- Tuition fees (attach T2202/T2202A including amounts which can be transferred from dependents)
- Details of public transit passes for year (include passes for your spouse and children under 19 at the end of the year) _____
- Children's fitness tax credit expenses (attach receipts)
- Labour-sponsored funds – T5006
- Interest paid on student loans (attach reporting slip)
- For wholly-dependant persons, please attach list and indicate for each dependant: name, address if different, relationship, birth date, S.I.N. and net income. Note infirmity, if any.

OTHER

- 2008 Instalments (attach February 2009 notice and March 15, 2009 payment, if any \$ _____)
- Attach copy of 2007 assessment notices or reassessments
- Attach details of RRSP – Home Buyers' Plan withdrawals and/or Canada Revenue Agency's (CRA) Statement of Account – Home Buyers' Plan, if received
- Rent paid \$ _____ or municipal taxes paid \$ _____
- Labels received from CRA
- Amount of any distributions or loans from foreign trusts received in 2008
- Name and cost of all foreign property owned *at any time* in 2008 (including shares of foreign companies)

Please check items that you have included:

BUSINESS AND PROFESSIONAL ACTIVITIES

- Gross revenues (including commissions & bonuses)_____
- Advertising_____
- Bad debts_____
- Membership/licence fees_____
- Professional dues_____
- Commissions paid_____
- Delivery & freight paid_____
- Business insurance_____
- Bank charges & interest_____
- Repairs & maintenance_____
- Management & administration fees_____
- Meals expense_____
- Entertainment expense_____
- Office expense_____
- Supplies_____
- Accounting fees_____
- Legal fees_____
- Equipment rental/lease fees_____
- Salaries & wages_____
- Telephone expense_____
- Travel expense_____
- Occupancy costs (rent, property taxes, insurance, etc. – if not using home for business)_____
- Convention and training expense_____
- Other expense_____

VEHICLE EXPENSES

- Total kilometres travelled_____
- Total kilometres travelled for business_____
- Gas_____
- Repairs & maintenance_____
- CAA_____
- Insurance_____
- Licence & registration_____
- Parking_____
- Lease payments_____
- Interest on vehicle loan_____
- If a purchased vehicle, include cost, year and make_____

HOME OFFICE EXPENSE

- % of business use (Square footage of home office)_____
- % of business use (Total square footage of home)_____
- Heat_____
- Electricity_____
- Insurance_____
- Repairs & maintenance_____
- Mortgage interest_____
- Property taxes_____
- Telephone_____
- Other expenses_____

EQUIPMENT PURCHASES IN THE YEAR

- Detail of item_____
- Total cost_____
- Date purchased_____
- Approximate business use_____

RENTAL ACTIVITIES

- Rental address_____
- Rental period_____
- Name, SIN and % of any partners_____
- Personal use %_____
- Rental income_____
- Repairs & maintenance_____
- Management/administration/condo fees_____
- Office expense_____
- Professional fees_____
- Property taxes_____
- Salaries_____
- Travel expense_____
- Utilities_____
- Gardening_____
- Snow removal_____
- Other expenses_____